

## Notice for the Request for Proposal (RFP) Portal for Upskilling (through RPL) under PMKVY 4.0 (2023-24) Going Live on 24-Nov-2023

(dated 24/11/2023)

1. Further to the public notice on RFP Upskilling (through RPL) released on 15<sup>th</sup> November 2023, wherein National Skill Development Corporation (NSDC) <sup>(1)</sup> as implementing partner of MSDE for PMKVY 4.0 had solicited proposals for Upskilling (through RPL) under the Pradhan Mantri Kaushal Vikas Yojana 4.0 (PMKVY 4.0) 2023-24.
2. The Request for Proposal (RFP) Portal for Upskilling (through RPL) will accept applications for the next 10 days i.e., till 3<sup>rd</sup> December 2023, 11:59 PM. The link to access the RFP Portal for Upskilling (through RPL) is <https://rplrfp.nsdcindia.org/> . No other form of submission, including hard copy will be entertained.
3. The scheme will be implemented in accordance with Guidelines for PMKVY 4.0 (2023-24) which can be accessed at <https://nsdcindia.org/sites/default/files/PMKVY%204.0%20Guidelines.pdf>. Please go through the Guidelines before applying for Upskilling (through RPL).
4. For reference, all the Annexures which are required for the Upskilling (through RPL) application are mentioned below. The Annexures are also available on the home page of RFP Portal for Upskilling (through RPL) <https://rplrfp.nsdcindia.org/> .
5. All stakeholders are strongly encouraged to submit their proposals before the due date. For the latest information and updates regarding this Request for Proposal (RFP), kindly refer to the notices section of both the NSDC <https://www.nsdcindia.org/notice-current> and PMKVY <https://www.pmkvyofficial.org/> portals.
6. For any queries, please contact Helpdesk at 8700909754 and 8700947533 ((between 10 AM to 6 PM), or write at [targetallocation\\_pmkvy4@nsdcindia.org](mailto:targetallocation_pmkvy4@nsdcindia.org) .

### **Issued by:**

*National Skill Development Corporation (NSDC)*

*5<sup>th</sup> & 6<sup>th</sup> Floors, New Moti Bagh,*

*New Delhi 110023*

**Website:** [www.nsdcindia.org](http://www.nsdcindia.org)

### **Reference:**

(1) RFP for Upskilling (through RPL) under PMKVY4.0 (2023-24),

<https://www.pmkvyofficial.org/photos/shares/products/FaPgzr2lMbd1o4vv4zWr4CmDEHh38aGPT4ieAGjg.pdf> , dated 15<sup>th</sup> November 2023

Formats of the Documents – Annexures pages follows.

**Annexure 1 - Board Resolution Format**

**CERTIFIED TRUE COPY OF THE RESOLUTION PASSED BY THE BOARD OF DIRECTORS/MEMBERS/TRUSTEES AT ITS MEETING HELD ON THE \_\_\_\_\_ DAY OF 2023 AT \_\_\_\_\_.**

**“RESOLVED:**

**THAT** the Company/Society/Trust does approach National Skill Development Corporation (“NSDC”) for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24) in response to the request for proposal dated\_\_\_\_\_ issued by NSDC.

**THAT** the detailed proposal in the prescribed format be duly filled and submitted to NSDC along with all necessary documents.

**THAT** the following directors/trustees/members/authorized signatories be and are hereby severally authorized to execute the documents, papers, guarantee, declaration, confirmation, affidavit, undertaking, indemnity, contracts and such other instruments/documents as security or otherwise, as may be required by NSDC.

S. No.	Name	Designation

**THAT** copies of the aforesaid resolutions certified to be true be furnished to NSDC”

For\_\_\_\_\_

\_\_\_\_\_

(Signature) (Signature)

Name: Name:

Designation: Designation:

DIN/PAN

\_\_\_\_\_

DIN/PAN

Date:

**Place:**

**Annexure 2- Waiver/Flexibility Required for Project Execution**

Details of Waiver/ Flexibility:

- a).....
- b).....
- c).....

a)	
b)	
c)	

Explanation for seeking waivers/ flexibilities:

**Annexure 3- Identification of Need for RPL: Survey Conducted with the Minimum Sample Size Being 10% of the Targets Requested**

**Sample Survey Findings (Summary)**

**Note to the Applicant:**

Applicants shall undertake a sample survey justifying the need for the RPL activity hereby proposed.

1. The minimum sample size shall be 10% of each proposed RPL Location.
2. The candidate survey data should mention the following details of the targeted beneficiaries:
  - Name of the candidate;
  - Contact details of the candidate; and
  - Number of years of experience in the job role for which RPL certification is being proposed.
3. If the Applicant fails to conduct the sample survey for any of the proposed location(s), the final targets shall be reduced proportionately.
4. The Applicant shall submit a two (2) page executive summary highlighting the following :
  - Objective of the survey;
  - Method used to conduct the survey; and
  - Findings from the survey.

The sample survey shall focus on finding the knowledge, productivity and performance gaps/challenges faced by Target Beneficiaries in the location/locations proposed. It is expected that the RPL activity proposed will alleviate some of these gaps/challenges through the orientation or bridge course and skill certification.

Applicants shall attach detailed findings in a separate document. Please refer to Annexure 4 for the format in which details of survey findings need to be reported. The Proposal stands rejected if the Applicant fails to submit the sample survey with the above mentioned details.

<b>a. Reason for selection of proposed job role and locations:</b>
<b>b. Who are the target beneficiaries?</b>
<b>c. Knowledge, productivity and performance gaps or challenges faced by Target Beneficiaries in location/location proposed.</b>

## Annexure 4- Sample Survey Findings Report

### Note to the Applicant:

Applicants shall undertake a survey justifying the need for the RPL activity hereby proposed.

1. The minimum sample size shall be 10% of each proposed RPL Location.
2. If the Applicant fails to conduct the sample survey for any of the proposed location(s), the final targets shall be reduced proportionately.
3. The candidate survey data should mention the following details of the targeted beneficiaries:
  - Name of the candidate;
  - Contact details of the candidate; and
  - number of years of experience in the job role for which RPL certification is being proposed

<b>1.</b>	<b>Project Locations Surveyed</b>	
<b>2.</b>	<b>Objective of the Survey</b>	
<b>3.</b>	<b>Candidate Survey Sample Size</b>	<b>Minimum 10% from each proposed location for each Job Role</b>
<b>4.</b>	<b>Survey Methodology</b>	
<b>5.</b>	<b>Location Profile</b>	
<i>a.</i>	<i>Relevance of sector to locations</i>	
<i>b.</i>	<i>Relevance of job roles to locations</i>	
<i>c.</i>	<i>Presence of industrial/ traditional clusters around surveyed locations</i>	
<b>5.</b>	<b>Demographic Study of Candidates</b>	
<i>a.</i>	<i>Age profile</i>	

b.	<i>Education profile</i>	
c.	<i>Experience profile</i>	
d.	<i>Employment scenario</i>	
<b>6.</b>	<b>Skill gap study of target candidate</b>	
a.	<i>Core NOSs missing in workers' skillsets: ( to be included in the Orientation / Bridge course)</i>	
b.	<i>Non-Core NOSs missing in workers skill sets: ( to be included in the Orientation / Bridge course)</i>	
<b>7.</b>	<b>Opportunities for tangible benefit (promotion/higher role, productivity improvement, income enhancement, micro entrepreneurship, loan facilitation, Others (if any) )</b>	
<b>8.</b>	<b>Conclusions from ground survey</b>	



Annexure 6- Details of Supporting Agency

Role of a Mobilization/ Training/ Trainer/ Infrastructure/ Other ( <i>for other, provide text box</i> )					
Name of Supporting Agency: Text					Supporting Documentation Required:
Official Website of Supporting Agency (if any): Text					
Name of SPOC: Text	Designation of SPOC: Text	Contact Number of SPOC: Number	Email ID of SPOC: Text		
Year of Incorporation:	Year				Incorporation letter
Previous Experience of providing support for Central or State Government Programmes	Name of Scheme	Duration of Engagement (From)	Duration of Engagement (To)	Describe Supporting Activity in Brief	Documentary evidence supporting the previous experience mentioned.
	Text	Calender	Calender	Text	



**Annexure 7- Identification of Proposed Beneficiaries- Declaration by the Project Implementing Agency (PIA)**

*(On the letterhead of the Applicant Entity)*

To

National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare the prior experience of candidates in the proposed sector is-

More than 50% beneficiaries with min 1 year of work experience in proposed job role

Less than 50% beneficiaries with min 1 year of work experience in proposed job role

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**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: \_\_\_/\_\_\_/\_\_\_**

***Note: In case of any wrong/incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.***

**Annexure 8- Self-Declaration by Community Based Organization (CBO) pertaining to Vulnerable candidates proposed for skilling of the organization.**

(On the letterhead of the Applicant Entity)

To  
National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare that Community Based Organization \_\_\_\_\_ will be providing training to the Vulnerable candidates (Women/ PwD/ Transgender/ SC/ ST/ Others).

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.

\_\_\_\_\_

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date:** \_\_\_\_\_

***Note:*** In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

**Annexure 9 - List of ODOP**

**Link for the list of ODOP is given below:**

[https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/ODOP\\_Industrial\\_Clusters\\_and\\_Special\\_Geographies\\_RFP.xlsx](https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/ODOP_Industrial_Clusters_and_Special_Geographies_RFP.xlsx)

**Annexure 10 - List of Industry Clusters**

**Link for the list of Industry Clusters is given below:**

[https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/ODOP\\_Industrial\\_Clusters\\_and\\_Special\\_Geographies\\_RFP.xlsx](https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/ODOP_Industrial_Clusters_and_Special_Geographies_RFP.xlsx)

**Annexure 11- Details of Special geographies proposed for skilling of the organization.**

**Link for the list of Special geographies is given below:**

[https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/ODOP\\_Industrial\\_Clusters\\_and\\_Special\\_Geographies\\_RFP.xlsx](https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/ODOP_Industrial_Clusters_and_Special_Geographies_RFP.xlsx)

**Annexure 12 - Self-Declaration by Industry/MSME/Start-Up/Association pertaining to formal placement to be provided to certified candidates.**

(On the letterhead of the Applicant Entity)

To  
National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare that our Company/ firm \_\_\_\_\_ will be offering formal placement post Upskilling to greater than or equal to 75% certified candidates.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.

\_\_\_\_\_  
Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant

Date: \_\_\_\_\_

***Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.***

**Annexure 13 - Self-Declaration by Industry/MSME/Start-up/Association pertaining to salary enhancement offered to existing employees post RPL-Upskilling certification.**

(On the letterhead of the Applicant Entity)

To  
National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare that our Company/ firm \_\_\_\_\_ will be offering salary enhancement to existing employees post RPL-Upskilling certification.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.

\_\_\_\_\_  
Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant  
Date: \_\_\_\_\_

***Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.***

**Annexure 14- Self-Declaration by Industry Association pertaining to associated member organizations.**

(On the letterhead of the Applicant Entity)

To  
National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare that our Association \_\_\_\_\_ have \_\_\_\_\_ number of member organizations associated with us. And the details of the member organizations are given below:

S. No.	Name of Organization	Website Link of the organization	Name of the Head of organization	Contact Number of the Head of Organization	Email Address of the Head of Organization	About the organization/Area of Operation (in 100 words)	Revenue of last three years		
							2020-21	2021-22	2022-23

*\*The above table should be uploaded separately in excel file*

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.

\_\_\_\_\_  
Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant

Date: \_\_\_\_\_

***Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.***

## Annexure 15- Self-Declaration for Financial Details of PIA.

(On the letterhead of the CA)

In response to the Request for Proposal for providing Skill Certification under Special Project in PMKVY 4.0 (2023-24), Financial Details are given below:

S. No.	Year-wise	Revenue (Annual Turnover) (Rs.)	Total Assets (TA) (Rs.)	Total Liabilities (TL) (Rs.)	Net Worth (TA – TL) (Rs.)	Grant/Funding (Rs.)	Current Assets (CA) (Rs.)	Current Liabilities (CL) (Rs.)	Working Capital (CA – CL) (Rs.)	Remarks (in 100 words)

The Contents of this Form should be certified by a Chartered Accountant / Auditor (In case bidder is Indian, the Form should be certified by generating Unique Document Identification Number (UDIN) as per Gazette Notification No. 1 – CA(7)/192/2019 dated 02.08.2019), failing which Employer has right to reject the Bid.

In case of Financial Statements are in currency(s) other than INR, in addition to above, Bidder shall also provide above information in separate sheet duly certified by Chartered Accountant / Auditor (In case bidder is Indian, the Form should be certified by generating Unique Document Identification Number (UDIN) as per Gazette Notification No. 1 – CA(7)/192/2019 dated 02.08.2019) in INR equivalent by using methodology for adopting exchange rate as specified in Note 7 of EQC and ITB 15.4.

*If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.*

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date:** \_\_\_\_\_

\_\_\_\_\_

**Name & Sign of CA/Auditor:**

**Registration No.:**

**Seal:**

**UDIN No:**

**Phone No.:**

**Email ID:**

*Note: The details (Registration No, UDIN No, Phone no. & Email ID) should be correct & mandatory to be given.*

*In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.*



**Annexure 16- Self-Declaration by Educational Institutes/Center of Excellence (CoE) pertaining to number of PhD faculty in the institute.**

(On the letterhead of the Applicant Entity)

To  
National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare that our Institute\_\_\_\_\_have greater than 10 numbers of PhD faculty with us. And the details for the same are given below:

S. No.	Name of PhD faculty	Designation/ Title	Contact Number	Official Email ID
1.				
2.				

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.

\_\_\_\_\_  
**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date:** \_\_\_\_\_

**Note:** *In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.*

## **Annexure 17- Self-Declaration by Project Implementing Agency (PIA)**

(On the letterhead of the Applicant Entity)

To  
National Skill  
Development Corporation,  
5<sup>th</sup> Floor, Kaushal  
Bhawan,  
New Moti Bagh, New Delhi-110023

In response to the Request for Proposal for providing Skill Certification under Upskilling (through RPL) in PMKVY 4.0 (2023-24), I/ We hereby declare that our Company/ firm \_\_\_\_\_ will be the Project Implementing Agency (PIA).

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, the project may be terminated.

\_\_\_\_\_  
**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date:** \_\_\_\_\_

*Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC during evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.*

**Annexure 18 - List of Job roles which includes Regular, Preferred Future, Other Future, Food Tech and Agri Tech.**

**Link for the list of Job roles which includes Regular, Preferred Future, Other Future, Food Tech and Agri Tech is given below:**

[https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/Job\\_Role\\_List.xlsx](https://rplrfp.nsdcindia.org/Downloads/NSDCDocument/Job_Role_List.xlsx)